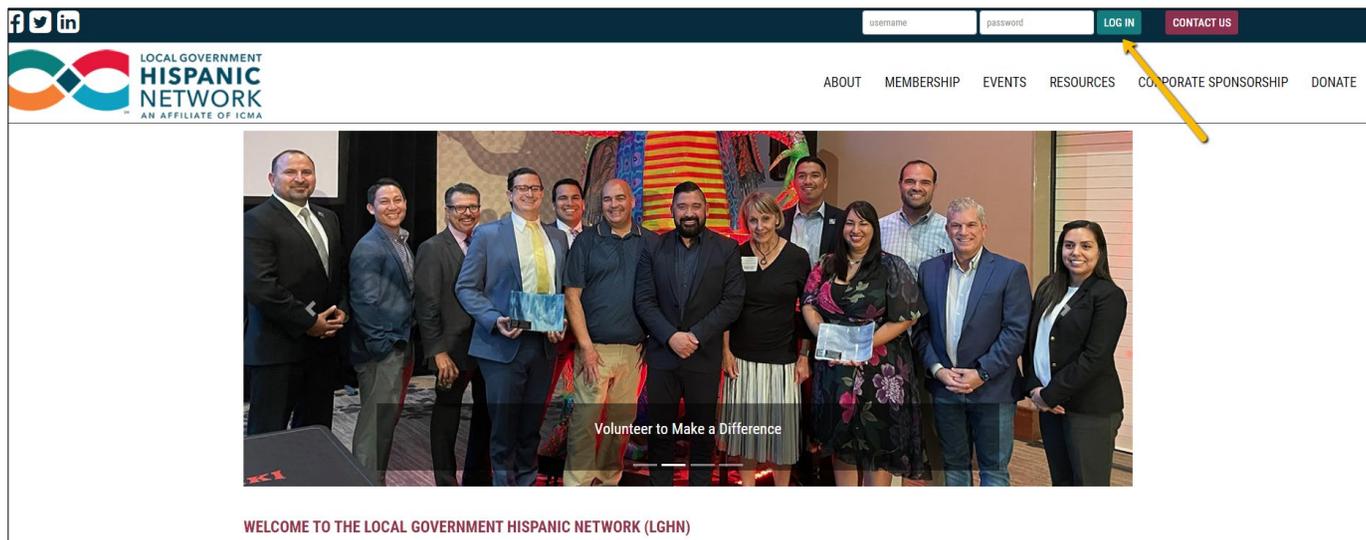How to access the area of the website for Members Only.

The first time you come to the new LGHN website, you will want to create a **password**. Select the blue **LOG IN** button.
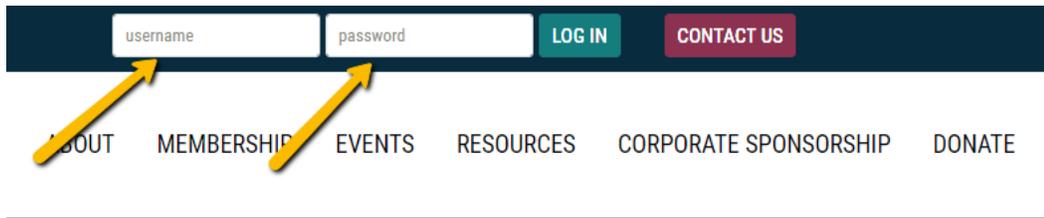

Select RESET PASSWORD

Enter your **email address**, select SUBMIT. **You will be sent an email to reset your password.**
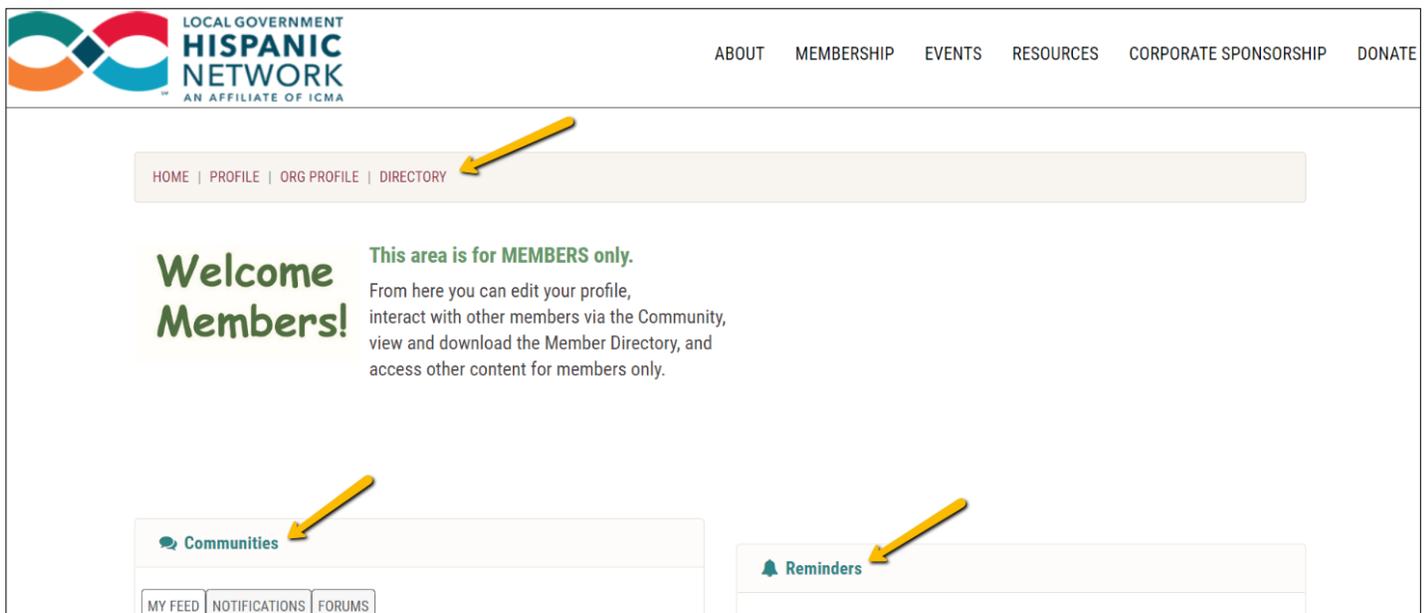
Log in with your username (email address) and the new password you created.
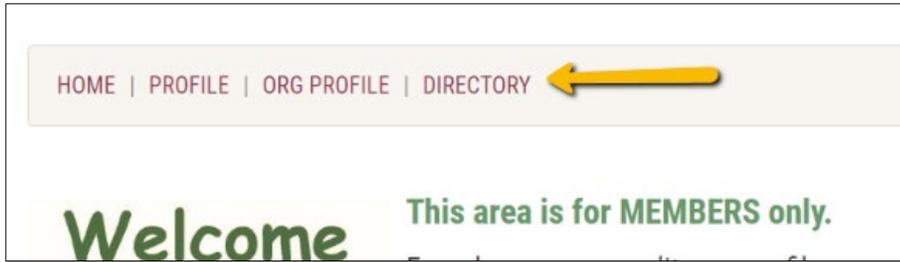

You will see the Welcome page for the *members only* area of the website.
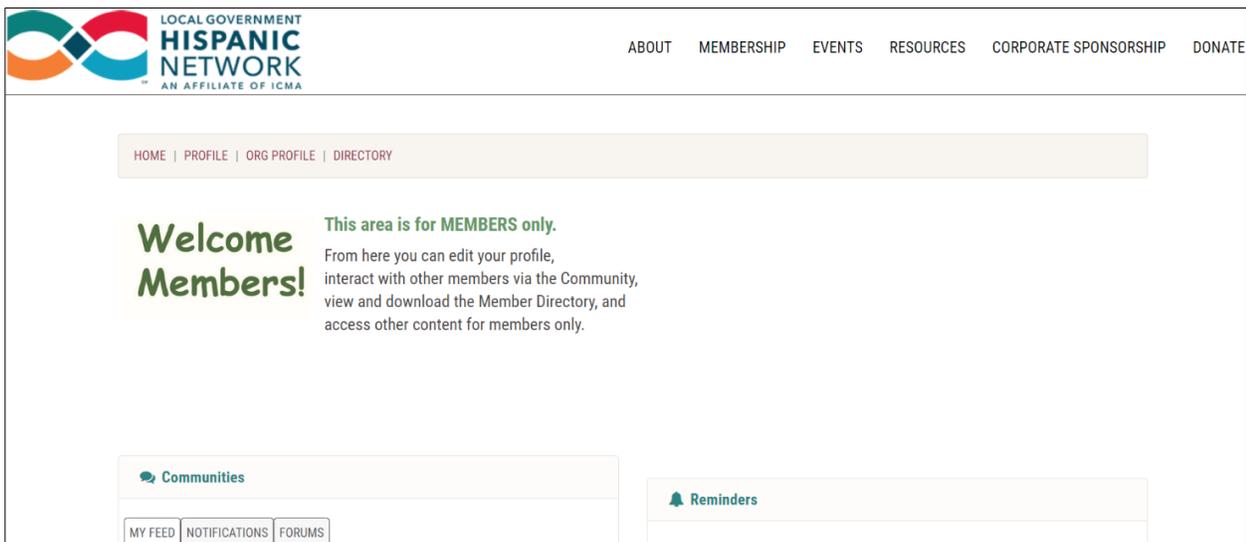
You will see a **navigation bar** to other pages, **Communities** (join forums and connect with other members) and **Reminders** (see the status of your account).
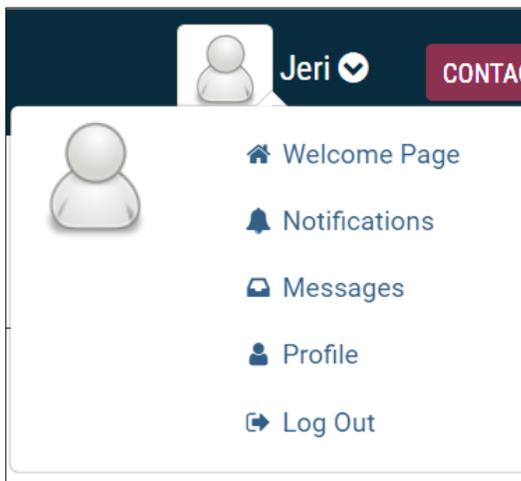
Navigation Bar Pages

- HOME – Welcome page
- PROFILE – Edit your profile
    - Edit your personal contact information
    - Upload your photo
    - Add the department in which you work at your organization
    - See the activities/transactions you've made
    - Change settings for login, email, and the directory
- ORG PROFILE – you will only see this if your jurisdiction has an organization membership AND you are the primary contact person. If not, then you won't see this item on the menu.
- DIRECTORY – Search for members, view the directory or download the member directory to excel

Use the drop-down menu by your name (top of page) to get back to the member **Welcome page** or to **Log Out**.

Even while you are logged in, you will always see the website's main navigation bar at the top. Select the LGHN logo to return to the site's main home page.